

Zion Lutheran Schools  
1244 E. Cypress St., Anaheim, CA 92805  
714-535-3600 [www.zionanaheim.org](http://www.zionanaheim.org)  
[ymclellan@zionanaheim.org](mailto:ymclellan@zionanaheim.org)



### I-20 Checklist

Student's Name: \_\_\_\_\_ Grade in Fall: \_\_\_\_\_

Student's American Name: \_\_\_\_\_ Student's Date of Birth: \_\_\_\_\_

Student's Place of Birth: \_\_\_\_\_

The following information is needed from all International (I-20) Students:

- |  |                                  |
|--|----------------------------------|
| 1. I-20 APPLICATION for 2022-2023                            | Received: _____                  |
| 2. Copy of Passport  | Received: _____                  |
| 3. TUITION CONTRACT  | Received: _____                  |
| 4. Copy of Financial Evidence (bank statement)               | Received: _____                  |
| 5. HOUSING/GUARDIAN QUESTIONNAIRE                            | Received: _____                  |
| 6. GUARDIANSHIP AUTHORIZATION FORM (NOTARIZED)               | Received: _____                  |
| 7. ACADEMIC BACKGROUND                                       | Received: _____                  |
| 8. Copy of Grades/Transcript (Translated in English)         | Received: _____                  |
| 9. PAYMENT of APPLICATION FEE (\$250.00)                     | Received: _____ (Non-Refundable) |
| 10. PAYMENT of REGISTRATION FEE (\$500.00)                   | Received: _____ (Non-Refundable) |
| 11. California HEALTH FORM (Once student is here)            | Received: _____                  |
| 12. Copy of Student MEDICAL INSURANCE (Once student is here) | Received: _____                  |
| 13. Copy of F1 Visa  | Received: _____                  |
| 14. PAYMENT of 2022-2023 School Tuition (\$12,000.00)        | Received: _____ (Full Payment)   |

Once the application is received and reviewed, the school will set up an interview with the Parent/Guardian, then the student, in person or via WeChat. If accepted, we will complete Form I-20 and return it to the parent or guardian. Once received, it is the student's responsibility to pay the SEVIS I-901 fee and follow all regulations pertaining to obtaining a VISA.

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**I-20 Application 2022-2023**

Student's Legal Last Name:	First Name:	Middle Name:
Student's American Name:	Gender: (please circle) <b>Male</b> <b>Female</b>	Date of Birth:
Ethnicity: (please circle) <b>Chinese</b> <b>Taiwanese</b> <b>Korean</b> <b>Filipino</b> <b>Japanese</b> <b>Other:</b>		What Country Student is From:
Student is applying for grade : (please circle)	<b>K 1 2 3 4 5 6 7 8</b>	

Student's Foreign Home Address:			
City	State/Providence	Country	Zip Code

Student's Family/Guardian Address:			
City	State	Zip Code	
Name of Guardian -Last Name	First Name	Home Phone	Cell Phone
Email address:			

Father	Mother
Name: _____	Name: _____
Cell Phone: ( ) _____	Cell Phone: ( ) _____
Email Address: _____	Email Address: _____
Occupation: _____	Occupation: _____
Employer: _____	Employer: _____
Are you an US Citizen <input type="checkbox"/> Yes <input type="checkbox"/> No	Are you an US Citizen <input type="checkbox"/> Yes <input type="checkbox"/> No
Are you affiliated with a Church? <input type="checkbox"/> Yes <input type="checkbox"/> No (If yes, please give name): Church Name: _____	Are you affiliated with a Church? <input type="checkbox"/> Yes <input type="checkbox"/> No (If yes, please give name): Church Name: _____
Do you acknowledge that Zion Lutheran School will teach the beliefs and understandings of a Christian faith and those beliefs will be taught to your student in the hopes your student will ultimately become a Christian. <input type="checkbox"/> Yes X _____ (Signature)	Do you acknowledge that Zion Lutheran School will teach the beliefs and understandings of a Christian faith, and those beliefs will be taught to your student in the hopes your student will ultimately become a Christian. <input type="checkbox"/> Yes X _____ (Signature)

Student Lives with:  Father  Mother  Stepfather  Stepmother  Other: \_\_\_\_\_

Parent's Marital Status:  Married  Divorced  Separated  Single  Widow/Widower

(If divorced, who has legal custody of the student?)  Mother  Father  Joint \*Please attach court documentation regarding custody, if applicable.

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**I-20 International Student Tuition Contract**

**Billing Information: (Person responsible for payment, please complete and sign)**

Student's Name:			Grade Entering:		
Person Responsible for Payment:		Address:			
City:	State/Province:	Country:	Zip Code:		
Home Phone:	Cell Phone:	Relationship to Student:			
Email address:					
Employer:					
Employer address:			Employer Phone:		

\*\*\*Please attach proof of financial evidence with the application packet\*\*  
 (Bank Statement Translated into American Dollars)

**International Student Start Date: August 15, 2022**

**Annual International Student Rate: \$12,750.00**

**Application Fee: \$250.00 – Due with all paperwork and is non-refundable**

**Registration Fee: \$500.00 – To be paid when student has been accepted and I-20 has been issued – also non-refundable**

**Tuition Balance due of \$12,000 in one payment due with Visa verification. A copy must be sent to the school to secure the student's spot for the next school year. Payable by check/cash or credit card. May also wire money into our banking account, a \$50 fee will apply.**

**School Start date: August 15, 2022 8:15-3:15. Monday - Friday**

**Payment Agreement:**

I have read and understand the financial contract that is being made between Zion Lutheran School and myself. I understand that in order for Zion Lutheran School to meet its planned and various financial responsibilities; my financial obligation to Zion is for the full amount listed above and is non-refundable.

I understand that if an unsolvable discipline or academic problem arises, and my student is no longer permitted to attend Zion Lutheran School, payment is still non-refundable.

**Signature: \_\_\_\_\_ Date: \_\_\_\_\_**

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**International Student Housing/Guardian Questionnaire**

Student's Name: \_\_\_\_\_

Entering Grade: \_\_\_\_\_

Student's American Address: \_\_\_\_\_

**Please provide the answers to the following questions:**

What are the housing plans for this student once in the United States? \_\_\_\_\_

\_\_\_\_\_

Who will act as the guardian while the student is in the United States? \_\_\_\_\_

How is this person related to the student? \_\_\_\_\_

Will this person be available to pick up the student if any school issue arises? \_\_\_\_\_

**\*\* The Guardian MUST speak English and is willing to assist the student with their studies. The Guardian must attend the first quarter Parent/Teacher Conference held in October to go over the progress of the student. If the parent is staying with the child in U.S., then the parent must speak English or have a Guardian assigned to help with studies and communication.**

Guardian's name: \_\_\_\_\_ Guardian's address: \_\_\_\_\_

Guardian's email address: \_\_\_\_\_ Guardian's cell phone number: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Guardian's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\*\*\*Please provide us with a copy of the Guardian's Driver's License and Visa.**

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### Guardianship Authorization Form

#### Parents,

Please fill in all blanks (including phone numbers and email addresses) below, and have **LEGALLY NOTARIZED**:

We, \_\_\_\_\_ & \_\_\_\_\_,  
Father's full legal name Mother's full legal name

parents of \_\_\_\_\_ DOB: \_\_\_\_\_  
Child's full legal name Child's birth date

#### give Power of Attorney for Legal Guardianship

of this child to \_\_\_\_\_ & \_\_\_\_\_,  
Legal Guardian(s)'s full legal name(s) Legal Guardian(s)'s full legal name(s)

Parent's Foreign Address: \_\_\_\_\_  
City: \_\_\_\_\_  
Country: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

We, the parents, have consulted with this person(s) and they have agreed to serve as Legal Guardian. If at any time this person(s) is no longer able or willing to be the Legal Guardian, we agree to find new a Legal Guardian and complete a new Guardianship Authorization Form, have it notarized and submitted to school immediately.

We understand that: it is a requirement that all students at Zion Lutheran School must live with an adult at all times; the Administration recommends the adult be at least 30 years of age or a married couple.

If at any time the legal guardian, designated above, is out of the immediate area more than 24 hours, the school office must be notified immediately with the name and numbers of a substitute care giver who has also been given power of attorney by the parents. Notify the school office immediately if there is any change in ANY of this information.

**FAILURE TO COMPLY TO ANY OF THESE CONDITIONS MAY RESULT IN STUDENT'S EXPULSION AND TERMINATION OF I-20.**

Guardian is (CIRCLE ONE): U.S. Citizen or: Permanent Resident (green card)

U.S. Address: \_\_\_\_\_  
City & Zip Code: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
Cell Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

Home Stay / Host Family – *if student lives away from Guardian, please complete:*

Home Stay Name(s): \_\_\_\_\_  
Address: \_\_\_\_\_  
City & Zip Code: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
Cell Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

**This document must be signed by PARENTS, in the presence of a LEGAL NOTARY:**

\_\_\_\_\_, on \_\_\_\_\_  
Birth Father & Birth Mother Date Signed

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### Academic Background

Student Name \_\_\_\_\_

Has student repeated a grade? Yes \_\_\_ No \_\_\_ If yes, which grade? \_\_\_\_\_

Has your child ever been evaluated for:    \_\_\_ Learning Differences            \_\_\_ Behavioral Issues  
     \_\_\_ Psychiatric/Psychosocial Problems    \_\_\_ Vision Problems            \_\_\_ Hearing Problems

Please explain on a separate piece of paper any items you have checked, and attach any **test results** or **IEPs!**

Have there been any situations in the child's life which the school should know about in order to meet his or her learning or developmental needs (i.e: absence of parent, frequent moves, death in family, foster care, divorce, etc.)?  
\_\_\_\_\_

Has your child ever been subject to major disciplinary actions (suspension or expulsion) in school? \_\_\_ Yes \_\_\_ No

If yes, please explain: \_\_\_\_\_

Please indicate any health and/or emotional concerns of which the school should be aware (i.e: Allergies, Medications Taken):  
\_\_\_\_\_

Academic strengths? \_\_\_\_\_ Academic areas in need of improvement? \_\_\_\_\_

Extra and co-curricular interests, achievements, musical instruments, sports: \_\_\_\_\_

Check 2 factors most influencing you to apply to Zion Lutheran School

\_\_\_ Christian philosophy/environment            \_\_\_ Desire to attend a private school            \_\_\_ Location  
\_\_\_ Strength of extracurricular programs            \_\_\_ Academic reputation  
\_\_\_ Recommendation of Zion Family (Please give us their name \_\_\_\_\_)

How did you hear about our school? \_\_\_\_\_

**Will you, the Parents/Guardians, cooperate with the school in the CHRISTIAN training of the child, and will you support the student requirements for their Religion Class?    [ ] Yes    [ ] No**

### Parent/Guardian Commitment:

I hereby certify that the information on this application is accurate and complete and that incorrect or incomplete information on any school form may result in non-acceptance or dismissal from school.

In addition:

- ✓ I will commit myself to wholehearted, positive cooperation with my child's teacher, that my child might receive the best education possible.
- ✓ I will encourage compliance with the rules of the school. I understand the standards of Zion Lutheran School do not tolerate profanity, obscenity in word or action, dishonoring of God or the Word of God, nor disrespect to the personnel, students, or property of the school.
- ✓ If my child is not able to comply with the standards of the school after reasonable effort has been made, I agree to withdraw my child from school.

Signature: \_\_\_\_\_ Relationship to child: \_\_\_\_\_ Date: \_\_\_\_\_

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## **I-20 Informational Guide**

### **General Purpose:**

Zion Lutheran School is a ministry of Zion Lutheran Church in Anaheim, California. Zion's mission statement, "**Sharing Christ, Changing lives**" is an integral part of how we try to shape and mold your child for a lifetime of dedication to Christ, integrity, and excellence. **One of the ways Zion Lutheran Church and School can further its ministry and share the love of Jesus to children is to extend this opportunity to international students. These students will come to Zion and be exposed to the Gospel message of Jesus Christ, while continuing to become a well-rounded student. These students will return home and be able to share their experiences, their faith, and their Lord with family and friends.**

### **Benefits of Choosing Zion:**

Zion offers a wide range of benefits for international students who choose to attend. In addition to having the highest accreditation through the Western Association of Schools and Colleges (WASC) and the National Lutheran Schools Accrediting Commission (NLSA), they only hire teachers who have a passion for Christ and a passion for teaching. International students will be treated with care and concern, and given assignments that facilitate academic growth. They will interact with students, teachers, and staff members on a daily basis, allowing them to grow socially, gain a better understanding and ability to use the English language, and to participate in a variety of activities that will further help them become well-rounded students. Most importantly, they will have the opportunity to develop their relationship with Jesus Christ.

### **Authorization and Guidelines:**

Zion Lutheran School is authorized through the Student Exchange Visitor Program (SEVP) to issue I-20 forms and accept full-time international students. Zion will accept international students in grades K-8. International students are subject to the same rules and expectations as those students who live in the United States and attend Zion. Please note that there is an additional cost associated with attending Zion Lutheran School as a full-time international student.

### **Cost/Conditions:**

Zion Lutheran School has an inclusive tuition rate for its international students. The rate, while higher than the standard tuition rate, provides for the added time commitment involved with handling international students as well as the extra benefits put in place for them.

For international students to attend Zion Lutheran School, I-20 information must be entered and maintained. This I-20 process takes time. A "Buddy System" will be necessary for our international students. A "Buddy" will be assigned to each international students admitted. This "buddy" will help the student to acclimate to Zion Lutheran School. In addition to the "buddy", the school principal and the classroom teacher(s) will personally help international students adjust to the Zion environment on an as needed basis, and will communicate regularly about progress.

In addition to the above, the rate will include the following: All curriculum, technology fee, foreign language fee, a bible, an assignment agenda, a yearbook, a spirit shirt.

**Cost/Conditions Continued:**

All I-20 students are recommended to have an outside tutor to help assist with language, acclimation, and homework. Since at the current time, Zion does not contract with a particular tutor to meet your I-20 students' needs, it is asked that approval of the tutor be obtained from the school's Principal. Understand that depending how developed the student's language skills are, a modified curriculum/ report card may be used. This means that a student may not be mastering all subject matter, but at first will instead be working on mastering language skills. Each student will be assessed on an individual basis, and parents/ guardians will be kept informed about the expectations.

The annual International Student rate is \$12,750 for the 2022-2023 academic year. A \$250 non-refundable Application Fee is due when the application is submitted to Zion. Furthermore, a \$500.00 non-refundable Registration Fee will be due once the student has been accepted and the I-20 is issued. These fees will be deducted from the overall cost. The remaining tuition balance of \$12,000 is to be paid in full as soon as the student receives his/her Visa. A copy of the new Visa needs to be sent with the remaining fee before initial attendance.

Zion Lutheran School only allows a small percent of international students to come and study and our school. It also makes financial commitments each school year based on the number of students in attendance. When a student leaves Zion Lutheran School, there is increased difficulty in meeting our various financial responsibilities. Your financial obligation to Zion Lutheran School is for the full amount listed on the tuition contract and is non-refundable.



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## Frequently Asked Questions

**How do we apply to Zion Lutheran School?** Applications are available in our office – simply follow the provided instructions. There is no application deadline, but we do encourage you to apply as early as possible. If the student has been accepted, you will receive your I-20 at that time also.

**DO NOT SUBMIT ORIGINAL DOCUMENTS** – Always provide copies of personal documents.

**WHAT IS AN I-20 and what do we do when we get it?** An I-20 is a U.S. Government document that is needed to apply for the F-1 Student Visa. Once you get the I-20: pay your I-901 fee (website below) and make appointment at your local US Embassy (website below) to apply for the F-1 Student Visa. (This can be done up to 5 months before start of school).

**WHAT IS AN F-1 and what do we do once our student gets their F-1?** The F-1 is the “Student Visa.” 1) fax or email copy of F-1 to school. 2) Make travel arrangements – NOTIFY SCHOOL OF ARRIVAL DATE. Students are allowed to enter the U.S. 30 days before the start of school, NO EARLIER. Bring I-20 whenever traveling. 3) Submit remaining fees, immunization updates, health form, proof of medical insurance and meet with the international coordinator, before starting school.

**What if my student already has a valid I-20 & F-1?** (He or she would be a “transfer” student from another U.S. school). Fees are the same. You must finish all documents and fees before the previous school is asked to transfer the I-20 to Zion.

**What if my student doesn't speak English very well?** All international students must speak and understand a good part of the English Language. We do suggest the student gets an afterschool tutor. (we can provide a list)

**What about our student's grade level placement?** The Principal, along with the Admissions Director, will review the student's grades, recommendation letter, and following the Skype interview, will recommend the grade level that they feel is best for your student's success. Most international students choose to repeat the grade they were in back home. This is to enable them to strengthen their English and fulfill grade requirements as well as their level of ability.

**When is school in session?** Our school year starts in mid-August and ends in mid-June. Our students are in class Monday-Friday, 8:15-3:00 (K-8). We have an after school care program for K-8<sup>th</sup> graders. We are on break 1 week in November for Thanksgiving, 2 weeks in December for Christmas, 1 week in the spring for Easter, and 11 weeks in the summer. We also have a summer camp program which is also available for our younger children. The students cannot leave school early for a vacation or return after the start back time. They must follow the school calendar and only have off the days listed above.

How do we find out about school news and announcements, holidays, grades, final tests, events, sport schedules, etc? Please refer to the school website at [www.zionanaheim.com](http://www.zionanaheim.com) or Zion School App for important school information and to see the school calendar, handbook, etc. You must check this website regularly.

Medical Insurance: Medical insurance is mandatory for all international students as well as all immunizations must be up to date. We also require a health exam once the student arrives in the U.S.

Important Date:

*Apply for 2022-2023 school year:	Accepting applications starting February 28, 2022
*Make Embassy appointment:	As soon as student is accepted by Zion Lutheran
*Arrive to Southern California and check in with Zion Lutheran School	Early August 2022
*2022-2023 school year:	August 16, 2022– May 26, 2023

Helpful Websites:

Pay I-901 Fee (after I-20, before Embassy interview)	<a href="http://www.fmjfee.com/i901fee/">www.fmjfee.com/i901fee/</a>
Locate your U.S. Embassy in your home country	<a href="http://www.usembassy.state.gov/">www.usembassy.state.gov/</a>
Wait times for your Embassy interview	<a href="http://travel.state.gov/visa/tempvisitors_wait.php">http://travel.state.gov/visa/tempvisitors_wait.php</a>
General Student/Immigration information	ice.com
Student and Exchange Visitor Program	<a href="http://www.fmjfee.com/index.jhtml">www.fmjfee.com/index.jhtml</a>
U.S. Department of State general information	<a href="http://www.travel.state.gov/visa/visa_1750.html">www.travel.state.gov/visa/visa_1750.html</a>
U.S. Colleges information	<a href="http://www.educationusa.state.gov">www.educationusa.state.gov</a>